

**K.H. GOVERNMENT DEGREE COLLEGE
DHARMVARAM**

DEPARTMENT OF POLITICAL SCIENCE

**RECORD OF
MINUTES BOOK**

MINUTES

5

The staff meeting of the department of Political Science is held on 16-6-2018 to the Department at 11.A.M. The following items mentioned to the agenda come up for discussion.

Agenda

- ① To prepare academic Curricular plan as per the affiliated university Academic calendar.
 - ② To document all the department activities properly
 - ③ To introduce the syllabus
 - ④ To organize the Remedial Coaching for the Slow learners of 2018-2019 academic year
 - ⑤ To Conduct Certificate / Add on Course and a Short term value added Course for the students
 - ⑥ To Conduct Students Seminars
 - ⑦ To write teaching diary and notes as per academic Curricular plan
- Discussion.

The terms mentioned in the agenda are discussed in a detailed manner and the Faculty unanimously have approved items in the agenda. Later the following resolution have been passed.

Resolutions

- ① It is resolved to prepare academic Curricular plan as per the affiliated

University Academic Calendar.

- ② It is resolved to document all the department Activities properly.
- ③ It is resolved to introduce the syllabus C/o
- ④ It is resolve to organise the Remedial Coaching for slow learners of 2018 - 2019 academic year.
- ⑤ It is also resolved to Conduct add on Courage a short term value added Course for the student
- ⑥ It is resolved to Conduct Student Seminar
- ⑦ It is resolved to write teaching diary and notes as per academic Curricular plan.

14/11
PRINCIPAL

K.H. Govt. Degree College
DHARMAVARAM - 515672
Anantapuramu Dist. A.P.

Arundhelly

Incharge of the Department

A. VISWANATHA REDDY, M.A., B.Ed.,
Lecturer in Political Science
K.H. Govt. Degree College
DHARMAVARAM - 515672
Anantapur Dist. A.P.

MINUTES

7

The faculty meeting of the Department of political Science is held on 4th December 2018 in the Department at 11.00 p.m and items mentioned in the agenda come up for discussion.

Agenda

- ① TO introduce the syllabus
- ② TO prepare academic curriculum plan as per the affiliated university academic calendar.
- ③ TO document all the Department Activity properly
- ④ TO arrange the field trips etc.
- ⑤ TO Conduct students seminars, Quizzes, groups discussions.
- ⑥ TO Conduct pre-Republic day function

Discussion

The items mentioned in the agenda are discussed in a detailed manner and the faculty unanimously have approved items in the agenda later the following resolution have been passed.

Resolutions:-

- ① It is resolved to introduce the syllabus.
- ② It is resolved to prepare academic curriculum plan.
- ③ It is resolved to document all the department activities properly.
- ④ It is resolved to conduct the field trips

① It is resolved to Conduct Student's Seminars, Quizzes Group discussions.

K.H.
PRINCIPAL
K.H. Govt. Degree Colleg.
DHARAMAVARAM - 515 671
Ananthapuramu Dist. A.P.

A. Viswanatha Reddy
In Charge of the Department
A. VISWANATHA REDDY, M.A., B.Ed.,
Lecturer in Political Science
K.H. Govt. Degree College
DHARAMAVARAM - 515672
Anantapur Dist. A.P.